

**Constitution and Member Services Standing Panel 2011/12  
(Chairman – Cllr D Stellan)**

<b>Item</b>	<b>Report Deadline/Priority</b>	<b>Progress / Comments</b>	<b>Programme of Future Meetings</b>
(1) New panel meeting dates for 2011/12	June 2011	To advise on provisional dates for the forthcoming year	30 June 2011;
(2) Review of Referendum/Elections – May 2011	June 2011		Provisional dates, as follows:
(3) Complaints Panel – Terms of Reference	June 2011		27 July; 8 November; and 20 February 2012
(4) Substitutions at Meetings	June 2011		
(5) Review of Officer Delegation			
(6) Review of Financial Regulations			
(7) Planning/Covenants – Council Responsibilities			
(8) Review of Petitions – Change in Legal Requirements			
(9) Review of Annual Council arrangements			
(10) Statutory Review of Polling Stations	Autumn 2011		